

Parish Pastoral Council  
St. Teresa's Parish Centre 7.30pm  
Minutes of meeting on Tuesday 25<sup>th</sup> January 2011

**Present:** Fred Mendonça (Chair); Justin Dachtler; Ken Pires; Fr. John Mulligan; Andrew O'Connor; Brendan Gilbert; Margaret Malone; Marcial Albaniel; Paul Carter; Martha Afreh; Finoula Quinn; Mary Mandryk; Mary Lee; Bernadette Mulhern; Mary Cadd; Theresa Goldband

**Apologies:** Con Diver; Charles

1. Pastoral		
Introduction	Fred Mendonça introduced the first meeting of St. Teresa's Parish Pastoral Council.	
Opening Prayer	Led by Andrew O'Connor.  A review of the sacramental groups were given:	
Baptism, First Holy Communion, Confirmation & RCIA	<p><b>Baptism:</b> There are around 60-70 baptisms per year which are carried out on the 1<sup>st</sup> Sunday of each month. Currently parent's sessions fall to Fr. John. It is hoped that a team will be setup in the future.</p> <p><b>FHC:</b> The programme began early January, 65 children are taking part this year, and 10 do not attend St. Teresa's school. A team of three lead the adult sessions in the Parish Centre. Positive feedback &amp; good attendance so far. Updated books have been purchased. The programme is being supported within St. Teresa's school with involvement from the RE Co-ordinator (Ms Bear).</p> <p><i>Dates: Saturday <b>7th May</b> 6.30pm &amp; Sunday <b>8th May</b> 11am Saturday <b>14th May</b> 6.30pm &amp; Sunday <b>15th May</b> 11am</i></p> <p><b>Confirmation:</b> The programme covers an intense 7-8 weeks with about 35 candidates. Last year saw the introduction of a residential weekend, subsidised by Youth funding, which proved a valuable bonding exercise between catechists and candidates. This year's programme has yet to be devised. Discussions followed around how to keep the momentum of young adults after confirmation?</p> <p><i>Dates: Sunday <b>June 5<sup>th</sup></b></i></p> <p><b>RCIA:</b> Mondays 7.30-8.30pm in the Parish Centre organised around a school year. Attended by baptised Catholics who have yet to make their Communion or Confirmation, those who wish to be baptised into the Catholic Church (catechumens) and even newly converted Catholics returning for further instruction and guidance in the Catholic Faith. This year there are around 13 Catholics &amp; 2 catechumens attending the programme.</p>	<b>ACTION: Fr. John</b> Baptismal Team to be appointed

<p>New Translation of the Mass</p>	<p>The Order of the Mass expected to come into effect in England and Wales September 2011, with the full text available around Advent 2011. The changes have received mixed reactions and may cause concern from some schools and individuals. New missals will be required but this will be postponed until the introduction of the new lectionary. Other solutions maybe sought in the interim, such as Mass Sheets. Parishes will work as a Deanery to introduce the changes and have already begun to address the variations and the issues they raise.</p> <p>The Christian Education Centre is holding 3 evening sessions on the New Translation of the Mass February 3<sup>rd</sup>, 10<sup>th</sup> &amp; 17<sup>th</sup> Tooting Bec 7-9pm – see details attached.</p>	<p><b>ACTION: ALL</b> To take a look at proposed changes</p>
<p>St. Teresa's School</p>	<p>Justin Dachtler (Head Teacher) briefed the meeting on St. Teresa's School. The diocesan Section 48 Inspection Report highlighted the need to strengthen the schools catholic ethos. A senior leader has been appointed (Ms Bear) as of January, Tom Gately appointed new governor. There are plans to develop the entrance to celebrate St. Teresa's School history; the colour scheme will reflect the new colours of the church. The school hall will be redecorated and will be made available for use by the church. Normally, themes from Sunday are followed on through the week and the 'Here I Am' programme is in use. Checks are carried out on levels of RE attainment on a term basis and sacred areas in classrooms will be looked at with the aim of making them more accessible to the children. Often items in the Parish newsletter are included in school prayers which filter through to the families. Fr. John is visible within the school, masses are carried out in classrooms, and retreats can be held in the church assisted by the Youth Leader Rob Mobile. Fred Mendonça offered to talk in school about the church choir. The Music Studio will be redecorated for Rob to use with the choir.</p>	
<p>Tuesday Club</p>	<p>Meeting after the 10am mass in the Parish Centre. Activities and day trips are organised throughout the year. The Schools participation in the Advent Service and young helpers at the Christmas Lunch for the housebound proved a very positive experience. Justin Dachtler offered an open invitation for the Tuesday Club to visit, which can be arranged at very short notice. Further Intergenerational opportunities for should be explored. A Mass will be held for Healing and Anointing.</p>	<p><b>ACTION: ALL</b> Thoughts on Anointing Mass</p>
<p>Parish Community Integration</p>	<p>A small reception was put on for parishioners after Mass on New Year's Day. Although the Mass was well attended only a few parishioners came. It is hoped this would be better attended next year as people would be more aware of the open invitation.</p> <p>A very positive response was given to all the Advent and Christmas Services. The Carol Service is so well attended that many are left without hymn books. Paul Carter volunteered to prepare a hymn sheet for printing.</p>	<p><b>ACTION: PAUL</b> To liaise on content for hymn sheet</p>

<b>al</b>		
Church Refurbishment	The refurbishment of the church is almost complete with only some minor works outstanding. The architect to revisit for final inspection, snagging list is expected. Everyone commented on the vast improvement the redecoration has made and suggestions were raised regarding the Sanctuary steps and a handrail for the staircase to choir loft.	
Health & Safety	Deferred until next meeting.	
Child Protection	Deferred until next meeting.	
Hall Extension	Deferred to Building Committee.	
<b>3. General Parish Life/ Forward Planning</b>		
Website	Mixed awareness regarding the Parish website, details available on the Parish newsletter. The site is currently being updated to include images of the newly refurbished church and details of Parish Groups. Justin Dachtler to include a link on the school website to both the Parish and Deanery sites.	<b>ACTION: THERESA</b> Circulate links <b>ALL</b> To visit website
2012 75 <sup>th</sup> Anniversary of St. Teresa's Parish	Fr. John is looking at organising a trip to the Holy Land in 2012 for 40 people, further information to come. The aim is to have a booklet printed covering the 75 year history of St. Teresa's Church. A volunteer has been identified to edit the information but a designer is required. Although the anniversary date is October 2012 it is hoped a number of events to celebrate can be held throughout the year. Justin Dachtler will incorporate the anniversary into the School Development Plan. A number of suggestions were made e.g. a Mass or party on the field, etc.	<b>ACTION: FR.JOHN</b> Identify key personnel for booklet
Parish Survey	Paul Carter volunteered to co-ordinate ideas and suggestions as our next meeting would be two months away. Marcial Albaniel and Theresa Goldband offered assistance.  Fr.John intends to carry out a Skills Survey of parishioners to aid Community Integration. Currently small networks are operating in the Parish independently of one another and a wealth of talent exists in the congregation which could be utilised.	<b>ACTION:</b> Paul, Marcial and Theresa to liaise
<b>4. Confidential</b>		
	No items were raised.	
<b>5. Summary</b>		
AOB	Mary Cadd raised an issue that only 25 of the existing 216 Gift Aiders were using the standing order option. This has many benefits; regular payments; less envelope distribution; less counting. Members were asked to promote the use of S/O's.  Ministers of Holy Communion have not been notifying the Parish Office if they are unable to attend. Ministers within the congregation step in if required, but this is a little haphazard. It	<b>ACTION: ALL</b> Spread the word about using S/Os.

<p>Agenda Items for next meeting</p>	<p>would be useful to remind all Eucharistic Ministers to call the church or other Ministers to attend in their place.</p> <p>Fr. John wishes to create a Pastoral Corner in the Narthex where members of the Council would be available after each Mass to meet with parishioners, enable visibility and contact with people. A good opportunity to approach individuals for ideas on celebrating the 75<sup>th</sup> Anniversary of the Parish.</p> <ul style="list-style-type: none"> <li>• Pastoral Items</li> <li>• Health &amp; Safety</li> <li>• Child Policy</li> <li>• 75<sup>th</sup> Anniversary</li> <li>• Website</li> <li>• Parish Skills Survey</li> </ul>	
<p>Next Meetings</p>	<p><b>March 30<sup>th</sup></b> Chaired by Margaret Malone, minutes Finoula Quinn  <b>May 4<sup>th</sup></b> Chaired by Andrew O'Connor, minutes Theresa Goldband  7.30pm Parish Centre</p>	
<p>Closing Prayer</p>	<p>Next meeting Ken Pires to lead on the opening prayer and Martha Afreh on the closing prayer.</p> <p>Led by Margaret Malone</p>	

## **PREPARING TO WELCOME THE NEW TRANSLATION**

Three sessions on the new translation of the Roman Missal - open to all - led by Fr John O' Toole and the Adult Formation Team in conjunction with the Diocesan Liturgy Commission.

**Christian Education Centre  
7pm - 9pm**

**Thursday 3 February 2011**

*Exploring the Context*

**Thursday 10 February 2011**

*Examining the Content*

**Thursday 17 February 2011**

*Experiencing the Celebration*

**There is no cost but donations  
are welcome.**

For enquiries and bookings please contact Mary, Centre Secretary  
Tel: 020 8672 7684 Email: [office@cectootingbec.org.uk](mailto:office@cectootingbec.org.uk)  
Early bookings appreciated.